

FORT BEND COUNTY MUNICIPAL UTILITY DISTRICT NO. 37

MINUTES OF MEETING OF BOARD OF DIRECTORS

MAY 15, 2019

The Board of Directors (the "Board" or the "Directors") of Fort Bend County Municipal Utility District No. 37 (the "District") met in regular session at 7:00 p.m., at 1301 Misty Bend, Katy, Texas 77494, on Wednesday, May 15, 2019, pursuant to notice of said meeting posted in accordance with Chapter 551 of the Texas Government Code. The roll was called of the members of the Board, to-wit:

Kenneth L. Comeaux	President/Co-Tax Compliance Officer
Stephen Berckenhoff	Vice President
David A. Carp	Secretary
Rudy Ammer	Treasurer /Co-Tax Compliance Officer
Larry W. Davis	Assistant Secretary /Investment Officer

All members of the Board, with the exception of Director Berckenhoff, were present, thus constituting a quorum. Also attending all or portions of the meeting were: Kim Shelnett of Myrtle Cruz, Inc. (the "Bookkeeper" or "MCI"), bookkeeper for the District; David Ferrier of Equi-Tax, Inc. (the "Tax Assessor/Collector" or "Equi-Tax"), tax assessor/collector for the District; Bob Ring of Inframark (the "Operator" or "Inframark"), operator for the District; David Leyendecker, of Clay & Leyendecker, Inc., engineer for the District; Alan P. Petrov of Johnson Petrov LLP (the "Attorney" or "JP"), attorneys for the District; and Alexis Carrico and Mrs. Roane, residents of the District; and Glenn Whitehead and Ben Crews, representatives of Fort Bend Central Appraisal District.

The President, after finding that the notice of the meeting was posted as required by law and determining that a quorum of the Board was present, called the meeting to order and declared it open for such business as may regularly come before it.

1. Public Comment.

Discussion regarding trees on an easement between the berm and a fence located approximately at the 1919 block of Cloverfield – Mrs. Roane asked about the status of trimming the bushes. The Board, through Katy Mills, was going to address this issue. The Board has agreed to spend up to \$400 to have the work done.

2. Fort Bend Central Appraisal District. Mr. Glen Whitehead and Mr. Crews, representatives of the Fort Bend Central Appraisal District discussed the appraisal process as it relates to the Enstor Tract. Further discussion was tabled until the June Board meeting.

3. Approval of Minutes. Next, the Board considered approval of the April 17, 2019 regular meeting minutes. Upon motion by Director Ammer, seconded by Director Davis, after full discussion and with all Directors present voting aye, the Board approved the minutes as presented.

4. Elect Officers. Next, the Board considered rotating officers. Upon motion by Director Davis, seconded by Director Carp, after full discussion and with all Directors present voting aye, the Board voted that the officer positions shall be as follows:

Stephen Berckenhoff	President
David A. Carp	Vice President
Rudy Ammer	Secretary/Investment Officer/Co-Tax Compliance Officer
Larry W. Davis	Treasurer
Kenneth L. Comeaux	Assistant Secretary/Co-Tax Compliance Officer

5. Bookkeeper's Report and Investment Report. Ms. Shelnutt reviewed with the Board the Bookkeeper's Report and Investment Report, copies of which are attached hereto as Exhibit "A".

a. Ms. Shelnutt reviewed the written reports and responded to questions.

b. Ms. Shelnutt then reviewed the current and year-to-date revenue and expenditures against the District's budget for the fiscal year ending August 31, 2019.

Upon motion by Director Carp, seconded by Director Davis, after full discussion and with all Directors present voting aye, the Board approved the Bookkeeper's Report and Investment Report, as presented, authorized payment of checks numbered 1494 through 1518 from the Operating Account.

6. Tax Assessor/Collector Report. The Tax Assessor/Collector's Report was presented by Mr. Ferrier, a copy of which is attached hereto as Exhibit "B".

a. Mr. Ferrier reviewed with the Board the Tax Assessor/Collector's Report and responded to questions from the Board.

b. He also reported that 98.0% of the 2018 taxes had been collected as of April 30, 2019.

c. Next, the Board reviewed the Delinquent Tax Report prepared by Chris Thornhill, a copy of which is attached hereto as Exhibit "B-1."

Upon motion by Director Ammer, seconded by Director Davis, after full discussion and with all Directors present voting aye, the Board approved the Tax Assessor/Collector's Report, as presented; authorized payment of check numbers 2226 thru 2230 from the Tax Account and the Delinquent Tax Report.

7. Operations Report. Next, Mr. Ring presented the Operations Report, a copy of which is attached hereto as Exhibit "C".

a. Mr. Ring reviewed the current operations in the District and responded to questions from the Board.

b. Next, Mr. Ring presented and reviewed a draft copy of the 2018 Drinking Water Quality Report (the "CCR"), a copy of which is attached to the Operator's Report.

c. He also reported there were eight (8) delinquent accounts scheduled for termination due to non-payment of water and sewer bills and two (2) collection accounts.

d. The Texas Commission on Environmental Quality (the "Commission") requires districts to review their Drought Contingency Plans (the "DCP") every five (5) years. The DCP has been amended to include updated water allocation changes.

Upon motion by Director Davis, seconded by Director Carp, after full discussion and with all Directors present voting aye, the Board approved the approved 1) the Operations Report; 2) authorized termination of service to eight (8) delinquent accounts pursuant to the District's Rate Order; 3) authorized the operator to distribute the CCR; and adopted the DCP.

8. Engineering Report.

a. Mr. Leyendecker updated the Board on his review of the plans for the KMK Development off Westheimer and annexation of same. He also responded to questions from the Board.

b. Mr. Leyendecker stated he is also working on the sewer plant expansion plans.

Upon motion by Director Ammer seconded by Director Carp, after full discussion and with all Directors present voting aye, the Board approved the Engineer's Report.

9. Old Business.

a. Next, the Board discussed Fire Protection Services provided by the City of Katy (the "City"). Director's Davis and Carp along with Mr. Petrov plan to meet with Byron Hebert regarding same.

b. The Board discussed the maintenance of the berm and would like the City to take over the maintenance.

THERE BEING NO FURTHER BUSINESS TO COME BEFORE THE BOARD, the meeting was adjourned.

SIGNED, PASSED and APPROVED this 19th day of June, 2019.

[DISTRICT SEAL]



Secretary, Board of Directors

EXHIBITS:

- A - Bookkeeper's Report
- B - Tax Assessor/Collector's Report
- B-1- Delinquent Tax Report
- C - Operations Report

